

**Marshal Martz Memorial Astronomical Association, Inc.**  
**2025-26 Committees**

**Standing Committees**

**Executive:**

The **Executive Committee** shall consist of the officers of the Association. The chair shall be the President.

**Responsibilities:** The Executive Committee shall have, and may exercise, the powers of the board in the interim between board meetings except that they shall not have the power to adopt the budget or take any action which is contrary to, or a substantial departure from, the direction established by the board, or which represents a major change in the affairs, business, or policy of the Association. The Executive Committee shall submit reports on action taken to the board.

**Finance:** Laurie Livingston (chairperson), John Anderson, Josh Campbell, and Lawen Griffith.

The **Finance Committee** shall consist of not less than three committee members, one of whom shall be the Treasurer of the Association.

**Duties:** The **Finance Committee** shall:

- 1) Provide financial oversight for the organization.
- 2) Review and recommend financial policies to the board.
- 3) Develop an annual operating budget prior to the new year with revisions made whenever necessary.
- 4) Review the financial statements.
- 5) Make recommendations regarding the financial integrity of the Association on a regular basis, making recommendations to the board as needed.
- 6) Oversee the investment of funds of the Association.

**Facilities:** John Anderson (chairperson) Rod Larson, Brian Ceci, Tom Traub, Corey Swanson, Josh Campbell, Todd Annis, Garry Campbell, and Bill Widell.

The **Facilities Committee** shall oversee the equipment and buildings which come under the jurisdiction of the Association.

**Security System:** Todd Annis, chairperson.

**Nominating:** Gary Nelson (chairperson), Phil Stafford, Phil Evans, and Marcy Kupiec

The members of the Nominating Committee shall be appointed by the President, with board approval.

**Duties:** It shall be the duty of the Nominating Committee to nominate candidates for the board, to be voted on at the Annual meeting.

## **Ad-Hoc/Special Committees**

**Strategic Planning:** Laurie Livingston (chairperson).

The **Strategic Planning Committee** shall be responsible for the annual update of the goals and objectives of the Association and the preparation of a three-year strategic plan.

**Program:** Walt Pickut (chairperson), Corey Swanson, Andy Felong, Marie Plumb, Laurie Livingston, and Bill Widell.

The **Program Committee** shall identify and evaluate current and emerging needs within the existing programs as well as new speakers/programs.

**Educational Outreach:** Tom Traub (chairperson), Marie Plumb, Laurie Livingston, and John Anderson.

The **Educational Outreach Committee** shall be responsible for developing partnerships with local schools (Space STEM Camp), colleges, and libraries (Library Telescope Program).

**Technology:** Tom Traub (chairperson), John Anderson, Brian Ceci, Jean McGowan, Terry Herbeck, and Andy Felong.

The **Technology Committee** shall maximize the use of technology to ensure efficiency and quality of programs and services and develop a plan to keep the equipment updated and maintained.

**Bylaws:** Phil Stafford (chairperson), Laurie Livingston, and Phil Evans.

The **Bylaws Committee** shall be responsible for reviewing the current bylaws and updating them as needed.

**Public & Media Relations:** Andy Felong (chairperson), Laurie Livingston, Walt Pickut, and Randy Brown.

The **Public & Media Relations Committee** shall be responsible for the newsletter, newspaper submissions, advertising, website, and social media.

**Merchandise:** Marcy Kupiec (chairperson), Corey Swanson, Bill Widell, John Anderson, and Phil Evans.

The **Merchandise Committee** will oversee the operation of the store.

**Membership:** Laurie Livingston (chairperson), Bill Widell, Phil Stafford, Marcy Kupiec, Phil Evans, and Gary Nelson.

The **Membership Committee** will oversee the recruitment and retention of the memberships, increase social events for the members, and develop a packet of information for new memberships.